



**KENYATTA UNIVERSITY**  
**OFFICE OF THE DEPUTY VICE CHANCELLOR**  
**RESEARCH, INNOVATION AND OUTREACH**

## Submission of Workshop/Conference reports

Two weeks after attendance of workshop or conference, members of staff are expected to submit brief reports. The objective of the report is to identify lessons/experiences for dissemination, share ideas and best practices and potential networks/partnerships to be pursued. The report should incorporate the following:

- ✚ The **Summary Statement** - describe the workshop/conference attended (Where? When? Conference objectives? Target Audience? Conference organisers?)
- ✚ The **Workshop/ Conference Details** describe the themes discussed:
  - Describe your expectations or objectives(s) in attending the workshop or conference.
  - Describe your overall reaction to the workshop or conference and whether your expectations or objective(s) were met.
  - Mention what aspect of the workshop or conference was of particular value to you.
- ✚ List the **Lessons learnt or conference outcomes**
- ✚ Attach additional documents like **paper presented, PowerPoint presentations.**

The report and accompanying documents should be submitted in electronic format to the Registrar Research, Innovation and Outreach at <[registrar-rio@ku.ac.ke](mailto:registrar-rio@ku.ac.ke)>.

## CONFERENCE/ WORKSHOP REPORT

**Attendee Name:** Dr Mildred Nawiri

**Attendee Designation and Department:** Director- UIP & Senior lecturer Chemistry Department

**Title of workshop/conference:** Entrepreneurship Conference on Student Training for Entrepreneurial Promotion(STEP), Leuphana University, Germany,

**Conference URL:** <http://www.esu-network.eu/esu-conferences/>

**Conference Summary:** *Brief description, conference organisers, target audience, venue and duration.*

**Organizers:** European University Network on Entrepreneurship

**Target audience:** Phd students with interest in entrepreneurship

**Venue:** Leuphana University, Germany

**Duration:** 29th August - 11th September, 2017

**Workshop/ Conference Objectives:** *Describe conference objectives*

Paper presentations with an entrepreneurship orientation

PhD Proposal development

Mentorship

Networking

**Lessons learnt:** *Identify specifically what you are bringing back from the conference that relates to your departmental/school/University objectives.*

Tailor making proposals to entrepreneurship irrespective of ones field. In this case my PhD student submitted a proposal in chemistry with an entrepreneurship orientation.

Need to have annual conferences

**Title of Paper/Presentations/Lectures done by self:**

Student training for Entrepreneurial promotion at Kenyatta University

**Partnership/Collaborations/Funding Opportunities/Networks Developed:** *List new contacts developed that may be useful for collaborations and funding*

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I have a participants list as well

**Additional Comments.**

There are more opportunities for staff and students to attend ESU workshops.